



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Bratton Silver Band		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Musical Instrument Replacement Project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our project is to replace some of our existing brass instruments and to purchase some additional percussion instruments. We will purchase 2 timpani and other percussion items and replace 4 brass instruments. As well as performing regularly at many local events throughout West Wiltshire, we are also a contesting band and take part in regional and national brass band contests. We have been promoted to a 3rd section band from January 2013 and we therefore need to extend the range and improve the quality of some instruments in order to raise the overall standard of the band's musical performance.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Westbury area. The band is based in Bratton.		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Bratton	
When will your project take place?	Q1 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	We are judged by professional music adjudicators at contests and receive written comments about the quality of our performance. We have issues with tuning and intonation which are directly linked to the age and quality of some instruments as they are unable to be tuned accurately. E.g. our 2 baritones were purchased in 1979 and are at the end of their useful life. Other instruments require regular repairs and we do not have a full set of percussion instruments. The project will help improve the standard of our musical performance and hence the ongoing success of the band within the local community. Demand locally for our music is evident from the number of bookings and enquiries we receive	
How many people will benefit from your project?	30 band members and all audiences.	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	The project meets the aspiration of supporting cultural facilities for arts. 4	
Any other information about your project. (Limited to a 1000 characters) We are one of the oldest brass bands in the country and have been performing music for the local community since our formation in 1859. As a popular band with a good reputation locally, we undertook 25 separate engagements within the local community in 2011 and will perform at 26 engagements during 2012. As well as issues with the tuning of some of our brass instruments, we often have to perform more modern brass band arrangements with percussion parts missing as we do not have a full set of percussion instruments. At contests, our percussionists often go on stage under prepared because of this. Completing this project will improve our ability to compete confidently at contests as well as making concerts more varied and enjoyable for our local audiences. Having gained promotion within the brass band league tables, we now need to secure this position. Improving the standard and variety of music we perform should also help attract new players, ensuring the long term future of the band		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="5"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Funding will be from band reserves.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Ultimately, the project is about helping to ensure the long term ongoing success of the band in the community by improving the quality of our musical performance. This can be measured by the number of ongoing enquiries we receive to perform at local events and by our ability to retain existing players and attract new players. Musicians are not going to want to play in a band that is in decline.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes Date contacted CIB April 2012 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Big Lottery Fund	£10,000	0
Westbury Town Council	£800	TBA

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2011	Month: Dec	Year: 2011
A - Total income:	£21,154	
B - Minus total expenditure:	£22,186	
Surplus/deficit for year: (A minus B)	£-1,032	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£9,224	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 Eb Tenor Horns	£2,990	Own fundraising/reserves	C	£5,890
2 Bb Baritones	£5,500			£
2 concert timpani	£2,400	Parish/town council		£
1 Xylophone	£800	Westbury Town Council	P	£800
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£11,690	Total Project Income		£6,690
Total project income B		£6,690		
Total project expenditure A		£11,690		
Project shortfall A – B		£5,000		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 05/11/2012

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))